



AMDG
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Each of the following items contains numerous facets; and all require constant Owner/Team 'buy-in' and tracking. A disconnect within or between any of the following can and will lead to confusion, acrimony, delays, excess costs, liens, disruption, etc., etc., etc. Connectedness assures a successful project outcome.

- 1. Design Criteria/Needs Analysis/Program Analysis**
- 2. Site/Location Due Diligence**
- 3. Agency/Utility Due Diligence**
- 4. Project Development Schedule**
- 5. Project Comprehensive Budget and Cash Outlay Projections**
- 6. Professionals' RFPs Preparation**
- 7. Professionals Proposal Analysis/Contract Preparation**
- 8. Entitlement Documents Preparation/Team Meetings**
- 9. Entitlement Package Preparation/Reviews/Submittal/Tracking/Approval**
- 10. Construction Document Preparation/Reviews/Team Meetings**
- 11. Agency/Utility Company Permit/Applications/ Tracking/Approval**
- 12. GC/Prime/Trade/FFE Suppliers/Signage--RFPs/Scopes**
- 13. GC/Prime/Trade/FFE Suppliers/Signage Proposal Reviews/Selections/Contract Preparation/Insurance-Bonds**
- 14. Value Engineering/Constructability Reviews/Long Lead Item Identification**
- 15. Staging/Warehousing/Early Purchase/Discounts**
- 16. Construction Schedule**
- 17. Submittal Tracking/Approvals**
- 18. Change Order & RFI Tracking/Approvals**
- 19. Payment Requests/Percentages Complete/Payment Timing**
- 20. On/Off site Inspections/Team Meetings**
- 21. Close-out Documents/Final Inspections/Warranty Period Inspections**